

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION REGULAR MEETING MINUTES
DECEMBER 10, 2012
7:00 P.M. - AUDITORIUM**

PRESENT: Robert McCann – President; Seth Brandow – Vice President; Rebecca Jessop; Timothy Kuryla; Kara Mapstone; James O. Somerville; Thomas Wilson

ABSENT: No one

OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager (Arr. 7:15 p.m.); RCS Merger Advisory Committee members; RCS Community residents; SCS Community residents; RCS Faculty and Staff; Julie Anderson – FINGERLAKES TIMES Reporter and other Media Staff

1. OPENING AND MINUTES

1.1 Call to Order – By Mr. McCann at 7:00 p.m.

1.1.1 Pledge of Allegiance

PUBLIC COMMENTS

1.1.2 Public Comment - *Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.

Various community members/residents/taxpayers, Advisory Committee members and Staff members presented their requests and opinions on the merger study to the BOE at this juncture in the open meeting. Financial benefits, allowing RCS residents to vote for the advisory referendum vs. the BOE making the decision to hold a public vote or not, options other than a merger between Romulus and South Seneca, and keeping two full-size school campuses under a merger were some of the comments/requests that were heard by the Board of Education.

Mr. McCann thanked all speakers and proceeded with the meeting Agenda with the referendum vote being held at the end of the meeting.

APPROVED MINUTES

1.2 Resolution to Approve Minutes

1.1.1 Resolution to approve the following:

1.2.1.1 Approve the Minutes of regular Board of Education meetings of November 11, 2012, November 19, 2012, November 27, 2012

Moved: Mr. Brandow

Seconded: Mr. Somerville

Approved: Unanimously

1.3 Resolutions, Other

1.3.1 To act upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

1.3.1.2 Approve to change the Tuesday, January 8th regular meeting of the BOE to Monday, January 7, 2013

Moved: Mr. Brandow

Seconded: Mr. Kuryla

Approved: Unanimously

CHANGE IN JANUARY 2013 BOE MEETING DATE

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education will be Monday, January 7, 2013, at 7:00 p.m. in the Board Conference Room. (Pending approval)

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.1.1 Hosted by High School Student Council - **TABLED**

HONOR SOCIETY TRIP & SHARED SKI CLUB APPROVED

2.2 Resolutions

2.2.1 To act upon the recommendation of the Superintendent to approve the following:

2.2.1.1 Approval of National Honor Society trip to Boston, Massachusetts April 18 – 21, 2013

2.2.1.2 Potential Program Share of Romulus Ski Club with South Seneca

Moved: Mrs. Jessop

Seconded: Mr. Kuryla

Approved: Unanimously

2.3 Announcements and Reports

2.4 Other Items

4. BUSINESS OFFICE REPORTS

VARIOUS REPORTS ACCEPTED

4.1 Resolutions

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Student Extra Classroom Activity Fund Treasurer's Report for the period of October, 2012.

4.1.1.2 Acceptance of the Treasurer's Report dated October, 2012.

4.1.1.3 Acceptance of the Claims Auditor Report for November, 2012.

4.1.1.4 Acceptance of the Extra Classroom Activity Fund Audit for the Fiscal year 2011-2012

4.1.1.5 Acceptance of the Internal and External Audit response letters.

Moved: Mr. Somerville Seconded Mr. Brandow
Approved: Unanimously

4.2 Announcements and Reports

- 4.2.1 Revenue Status for Accounts "A" General Fund dated 11/01/12-11/30/12; Warrant No. 19 for Accounts "A" General Fund dated 11/15/12, in the amount of \$40,620.38; Warrant No. 22 for Accounts "A" General Fund dated 11/30/12, in the amount of \$315,157.66;
- 4.2.2 Cafeteria dated 11/01/12 to 11/30/12, Warrant No. 9 for Accounts "C" Cafeteria dated 11/15/12, in the amount of \$4,691.61; Warrant No.10 for Accounts "C" Cafeteria, dated 11/30/12, in the amount of \$12,513.44
- 4.2.3 Revenue Status for Accounts "F" Special Aid Fund dated 11/01/12 to 11/30/12; Warrant No. 11 for Accounts "F" Special Aid Fund dated 11/15/12, in the Amount of \$49,909.60; Warrant No. 12 for Accounts "F" Special Aid Fund Dated 11/30/12, in the amount of \$22,571.99;
- 4.2.4 Revenue Status for Accounts "H" Capital Fund dated 11/01/12 to 11/30/12; Warrant No. 8 for Accounts "H" Capital Fund dated 11/15/12, in the amount of \$163,817.05; Warrant No. 9 for Accounts "H" Capital Fund dated 11/30/12 in the amount of \$24,660.00
- 4.2.5 Revenue Status for Accounts "TA" Trust and Agency Fund dated 11/01/12 to 11/30/12; Warrant No. 19 for Accounts "TA" Trust and Agency Fund dated 11/15/12, in the amount of \$40.35, Warrant No. 22 for Accounts "TA" Trust and Agency Fund dated 11/30/12 in the amount of \$92,205.73

4.3 Other Items

- 4.3.1 Presentation by R.Boulware: Roll-Over Budget with known expenditures
Mr. Boulware mentioned that the expenditures were a first glance at the budget. However, he has now received rates from the Teacher Retirement System, medical insurance rates and approved Reserve Fund figures.
- 4.3.2 Presentation by N. Zimar: Teaching Regular School Budget
Mrs. Zimar reviewed accounting codes and figures for this budget.
- 4.3.3 Kidsafe Program- Expenses and Revenues
Mrs. Zimar and Mr. Boulware stated that this Program will lose all reserves by the middle of the 2013-14 school year.

5. COMMUNICATIONS

PUBLIC COMMENTS

- 5.1 Public Comments * Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.
Mrs. Pundt, RFA Vice-President, requested that the BOE trust the RCS community and let them vote on the merger advisory referendum.

5.2 Resolutions

5.3 Announcements and Reports

5.3.1 United Way donation correspondence

5.3.2 Romulus Foundation for Educational Opportunities report to the Board of Education

5.4 Other Items

6. PERSONNEL APPROVED APPOINTMENTS, RATES, RESIGNATION

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 To act upon the recommendation of the Superintendent to approve the following personnel issues:

6.1.1.1 Substitute Teacher appointments

6.1.1.1.1 Abby Snell, Certified K-6 and Special Education Teacher

6.1.1.1.2 Carlos Chiades LTS in Spanish retroactive pay amount to \$131.00 per day, effective October 30, 2012

6.1.1.2 Elizabeth Caruso, maternity leave effective on or about February 6, 2013 through Mid-April 2013, pending physician's release.

Moved: Mr. Brandow

Seconded: Mrs. Jessop

Adopted: Unanimously

6.2 Resolutions in Regard to Support Staff

6.2.1 To act upon the recommendation of the Superintendent to approve the following personnel issues:

6.2.1.1 Increase Sue Fegley's work hours to a 40 hour work week at her current hourly rate retroactive to December 3, 2012

6.2.1.2 Approve Substitute School Bus Driver Felix Flores at an hourly trip rate of \$15.00 and \$35.00 each, District Route Rate

6.2.1.3 Accept resignation of Tina Carlsen, effective December 1, 2012

6.3 Resolutions, Other

APPROVED VARIOUS JOB DESCRIPTIONS

6.3.1 To act upon the recommendation of the Superintendent to approve the following extra-curricular job descriptions:

6.3.1.1 7th Grade Class Advisor

6.3.1.2 8th Grade Class Advisor

6.3.1.3 9th Grade Class Advisor

6.3.1.4 10th Grade Class Advisor

6.3.1.5 11th Grade Class Advisor

6.3.1.6 12th Grade Class Advisor

6.3.1.7 High School Student Council Advisor

6.3.1.8 Elementary Student Council Advisor

6.3.1.9 Stage and Lighting Director

6.3.1.10 Executive Director of the High School Musical Production

6.3.1.11 Executive Director of the High School Drama Production

6.3.1.12 Executive Director of the Elementary Musical Production

- 6.3.1.13 Musical Director of the High School Musical Production
- 6.3.1.14 Musical Director of the Elementary Musical Production
- 6.3.1.15 High School Drama Club Advisor
- 6.3.1.16 Elementary Drama Club Advisor
- 6.3.1.17 Yearbook Advisor
- 6.3.1.18 Marching Band Director
- 6.3.1.19 Color Guard Advisor
- 6.3.1.20 Choral Music Director
- 6.3.1.21 Honor Society Advisor
- 6.3.1.22 Ski Club Advisor
- 6.3.1.23 International Club Advisor
- 6.3.1.24 Peer Mediation Advisor
- 6.3.1.25 Art Club Advisor
- 6.3.1.26 Weight Room Coordinator
- 6.3.1.27 Varsity Club Advisor
- 6.3.1.28 High School Technical Director Drama and Musical Productions
- 6.3.1.29 Athletic Director
- 6.3.1.30 Extra-Class Central Treasurer
- 6.3.1.31 Web Page Coordinator
- 6.3.1.32 School Technology Coordination at a stipend of \$6,000.00
- 6.3.1.33 After Hours Supervisor at a stipend of \$1,425.00

Moved: Mr. Kuryla Seconded: Mr. Brandow
 Approved: Unanimously

6.4 Announcements and Reports

6.5 Other Items

APPROVED SOCIAL WORKER INTERN

6.5.1 To act upon the recommendation of the Superintendent to approve Christine Cosentino as an Intern Social Worker and field period internship from Keuka College from December 13, 2012 through May 23, 2013

Moved: Mr. McCann Seconded: Mr. Kuruyla
 Approved: Unanimously

7. CURRICULUM

7.1 Resolutions

7.1.1 To act upon the recommendation of the Superintendent to approve the Academic Intervention Services Plan for 2012-2014

Moved: Mrs. Jessop Seconded: Mr. Brandow
 Approved: Unanimously

7.2 Announcements and Reports

7.3 Other Items

8. BUILDINGS AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.2.1 Update on the NYSEG regulator issue

Mr. Boulware mentioned that the regulator is working well.

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

9.1.1 To act upon the recommendation of the Superintendent to approve the transportation request from M/M Joe Tracey to transport their children to and from St. Stephen's School in Geneva, effective February 9, 2013

Moved: Mr. McCann
Approved: Unanimously

Seconded: Mr. Kuryla

9.2 Announcements and Reports

9.3 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.1.1 To Act upon the recommendation of the Superintendent to approve the following:

3.1.1.1 1st Reading of Policy 7522 Concussion Management

3.1.1.2 1st Reading of Policy 7255, GED Profile

3.1.1.3 1st Reading of Policy 3295 Relations with Booster Organizations

3.1.1.4 1st Reading of Revised Policy 6161 Conference/Travel Expense Reimbursement

3.1.1.5 1st Reading of Revised Policy 7339 Video Cameras

Mrs. Mapstone requested that a second reading be waived per RCS Policy #1410 (Policy & Administrative Regulations) and proceed with approval.

Moved: Mr. Brandow
Approved: Unanimously

Seconded: Mr. Somerville

MERGER ADVISORY REFERENDUM RESOLUTION

3.1.2 Advisory Merger Resolution

Mr. Brandow read his prepared statement indicating that “whatever this Board decides, I will respect its decision. I want to thank my colleagues for the way they have all handled this past year, with integrity, humor but, above all, with the deep respect this issue has deserved.” And, he expressed the hope that the community would continue to weigh issues seriously and not make their decision based on fear and rumors of impending doom.

Mr. McCann than asked District Clerk Leanne Keel to call for the vote on the following resolution.

It was moved by Mr. McCann, and seconded by Mr. Brandow that the following resolution be adopted:

BE IT RESOLVED, by the Board of Education of the Romulus Central School District, Seneca County, New York, as follows:

Section 1. That a meeting of the qualified voters of the Romulus Central School District, Seneca County, New York, shall be held at the North Parking Lot Lobby of the Romulus Central School, 5705 New York State Route 96, Romulus, New York 14541 on the 17th day of January, 2013, at 12:00 o'clock noon, prevailing time, for the purpose of voting by voting machine upon the advisory proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon. and 8:00 o'clock P.M., prevailing time. **PROOF OF RESIDENCY WILL BE REQUIRED.**

Section 2. That the notice of said meeting, including the proposition to be voted upon, shall be in substantially the following form, to-wit:

NOTICE OF DISTRICT MEETING

January 17, 2013
Romulus Central School District,
Seneca County, New York

4369

The Board of Education of Romulus Central School District, Seneca County, New York, HEREBY GIVES NOTICE that a meeting of the qualified voters of said School District will be held at the North Parking Lot Lobby of the Romulus Central School, 5705 New York State Route 96, Romulus, New York 14541, on the 17th day of January, 2013 at 12:00 o'clock noon, prevailing time, for the purpose of voting by voting machine upon the advisory proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon, and 8:00 o'clock P.M., Prevailing Time. The proposition is as follows:

PROPOSITION NO. 1

Shall the following advisory resolution be adopted, to-wit:

“RESOLVED that the Romulus Central School District and the South Seneca Central School District shall continue to undertake the statutory reorganization process, *i.e.* become a single centralized school district, and that Romulus and South Seneca Central School Districts each take such other and further steps, including a final vote of the residents of each school district on the issue of statutory reorganization, as is necessary to complete such process.

Dated: Romulus, New York,
December 10, 2012

BY ORDER OF THE BOARD OF EDUCATION,
ROMULUS CENTRAL SCHOOL DISTRICT,
SENECA COUNTY, NEW YORK

By: _____
Leanne B. Keel, District Clerk

Section 3. That the School District Clerk is hereby authorized and directed to cause notice to be given of said meeting in substantially the form hereinbefore prescribed, by publishing the same three times within the five weeks next preceding such district meeting, the first publication to be at least thirty days before said meeting, in the Finger Lakes Times and the Reveille, two newspapers having a general circulation in said School District, and by giving such other notice as in the School District Clerk's discretion may be deemed advisable.

Section 4 That the Board of Education authorize Joyce Colegrove, Carol Cooper, Alpha Gibbs, Barbara Hammond, Bernadette Payne, Joseph St. Thomas and Joan Teichner to be election Inspectors and Clerks for the possible January 17, 2013 Advisory Vote.

Section 5. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Thomas Wilson	VOTING No
Kara Mapstone	VOTING No
Rebecca Jessop	VOTING Yes
Timothy Kuryla	VOTING No
Seth Brandow, Vice President	VOTING No
James O. Somerville	VOTING Yes
Robert McCann, President	VOTING No

The resolution was thereupon declared duly adopted.

* * * *

3.2 Announcements and Reports

3.2.1 President's Report

Mr. McCann commented on the vote results saying that he was proud of the Board because these were tough decisions, followed by "we are going to continue to discuss educational opportunities. The merger process may not be over indefinitely. We just needed a realistic timeline."

3.2.2 Board Members Forum

3.2.3 Superintendent's Report

3.3 Other Items

10. EXECUTIVE SESSION

11. ADJOURNMENT

A motion was offered to adjourn at 8:35 p.m.

Moved: Mr. Kuryla

Seconded: Mr. Brandow

Approved: Unanimously

12. DISTRIBUTIONS

12.1 Agenda Supplement

Note: Items added to the Agenda after it was first distributed (i.e., addendum items) are marked with an asterisk [*] preceding the outline number.

LEANNE B. KEEL
DISTRICT CLERK